

## **Calendar Submission - Work Flow Process**

If you are having a team meeting and would like to schedule a room in the church please fill out this form

Team name:		Est. # of attendees:
Team Coach:		
Contact Info: Cell Ph/Hm Ph	:	
E-mail:		
Date of meeting:		
<b>Location (Circle One):</b> Chur	ch Facility or Off Campus Eve	nt
Rooms Requested (Circle al	l that apply):	
Sanctuary Room (20 people)	Canyon Room (35 people)	Toddler
Prayer Room (15 people) (30 People)	The Meadows (Nursery)	Youth Room
Basement (Lobby)	Kitchen	Great Room